

**BUDGET ISSUE SUMMARY FORM**

**Budget Issue Title:** Increase the Council's Travel Allocation for Regional and National Conferences

**Department:** OCM

**1. Issue Summary (briefly describe the budget issue):**

The FY 2004/2005 allocation for Council travel expenses is \$5,263.61. In addition, the Mayor receives \$1,946.27. The proposed budget issue would increase the travel allocation to cover travel expenses associated with regional and national conferences.

**2. Is the budget issue a:** PROJECT \_\_\_\_\_ OPERATING  X

**3. If the issue is operating, specify the change in service level(s) that would result (from what, to what). If the issue is a project, write N/A.**

Service levels are set in the context of staff performance, therefore, there is no change to current service levels.

**4. Note the issue's relationship to the appropriate general plan goal, policy, and/or action statement. (Briefly explain significant needs and expected benefits, noting possible outcome from postponement.)**

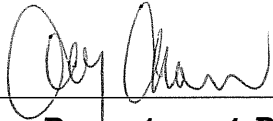
**Legislative Management Sub-Element, Goal 7.3C** – Participate in intergovernmental activities, including national, state and regional groups, in order to represent the City's interest, influence policy and regulations, and enhance awareness.

**5. Origin of issue:** Council  X  (Councilmember  Miller )

**6. Projected cost (list rough annual cost of budget item):**

Operating Issue      Staff estimate is less than \$10,000 (Annual Operating Costs)

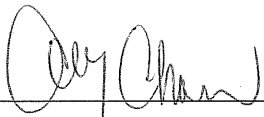
Capital/Project      \$ \_\_\_\_\_ (Project Cost)  
                                 \$ \_\_\_\_\_ (Associated Annual Operating Costs)



**Department Director**

1/28/05

**Date**



**APPROVED BY CITY MANAGER**

1/28/05

**Date**